



2018 FARA SYMPOSIUM REIMBURSEMENT REQUEST APPLICATION

Seattle WA
 May 1 - 3, 2018

Deadlines: The FARA Symposium reimbursements will be issued on a first-come, first-served basis. Limited funds are available, so apply early! Award recipients will be contacted by FARA.

Name:			
Agency Name:			
Address:			
City, State/Province:		Zip/Postal code:	
Phone:		Fax:	
E-mail:			
Permission to Attend	<input type="checkbox"/> I certify that I have been given permission to attend the symposium by my agency if reimbursement is approved.		
Requested Reimbursement <i>Select all the items that apply</i>			
Registration Fee	<input type="checkbox"/> I certify that I have <u>asked my agency to pay the Registration Fee</u> and that I will be <u>unable to attend the symposium unless</u> the Registration Fee is waived.		
Hotel	<input type="checkbox"/> I certify that I have <u>asked my agency to pay the Hotel Costs</u> and that I will be <u>unable to attend the symposium unless</u> the Hotel Costs are reimbursed.		
Airfare	<input type="checkbox"/> I certify that I <u>have asked my agency to pay for Airfare</u> and that will I be <u>unable to attend the symposium unless</u> the Airfare is reimbursed.		
CryWolf Conference NEW THIS YEAR	<input type="checkbox"/> I need hotel costs for Sunday April 29 th to attend the Crywolf Users Conference. New this year CryWolf has agreed to cover hotel costs for their customers who would otherwise not be able to attend.		

Terms and Conditions: FARA will consider applicant's request for a one-time symposium reimbursement under the following conditions:

- Applicants and Recipients must be Public Safety FARA members in good standing.
- Symposium reimbursement funds are limited and will be awarded a first-come, first-served basis according to policies approved by the FARA Board of Directors.
- Meals are not included, beyond symposium lunches and breakfasts.
- Recipient and recipient agency agree to allow FARA to use their agency name in press coverage or letters to potential donors as applicable.
- **Award recipients must attend all FARA Training functions (or one of two sessions if they are concurrent) or reimbursement will not be made.**

On behalf of my agency I agree to the terms and conditions as outlined in this symposium reimbursement application:

 Signature

 Date