



## 2019 FARA SYMPOSIUM REIMBURSEMENT REQUEST APPLICATION

**Tampa, FL  
 May 7 - 9, 2019**

**Deadlines:** The FARA Symposium reimbursements will be issued on a first-come, first-served basis. Limited funds are available, so apply early! Award recipients will be contacted by FARA.

Name:			
Agency Name:			
Address:			
City, State/Province:		Zip/Postal code:	
Phone:		Fax:	
E-mail:			
<b>Permission to Attend</b>	<input type="checkbox"/> I certify that I have been given permission to attend the symposium by my agency if reimbursement is approved.		
<b>Requested Reimbursement</b>			
<i>Select all the items that apply</i>			
<b>Registration Fee</b>	<input type="checkbox"/> I certify that I have <u>asked my agency to pay the <b>Registration Fee</b> and that I will be unable to attend the symposium unless</u> the <b>Registration Fee</b> is waived.		
<b>Hotel</b>	<input type="checkbox"/> I certify that I have <u>asked my agency to pay the <b>Hotel Costs</b> and that I will be unable to attend the symposium unless</u> the <b>Hotel Costs</b> are reimbursed.		
<b>Airfare</b>	<input type="checkbox"/> I certify that I <u>have asked my agency to pay for <b>Airfare</b> and that will I be unable to attend the symposium unless</u> the <b>Airfare</b> is reimbursed.		
<b>CryWolf Conference NEW THIS YEAR</b>	<input type="checkbox"/> I need hotel costs for Sunday April 29 <sup>th</sup> to attend the Crywolf Users Conference. New this year CryWolf has agreed to cover hotel costs for their customers who would otherwise not be able to attend.		

**Terms and Conditions:** FARA will consider applicant's request for a one-time symposium reimbursement under the following conditions:

- Applicants and Recipients must be Public Safety FARA members in good standing.
- Symposium reimbursement funds are limited and will be awarded a first-come, first-served basis according to policies approved by the FARA Board of Directors.
- Meals are not included, beyond symposium lunches and breakfasts.
- Recipient and recipient agency agree to allow FARA to use their agency name in press coverage or letters to potential donors as applicable.
- **Award recipients must attend all FARA Training functions (or one of two sessions if they are concurrent) or reimbursement will not be made.**

**On behalf of my agency I agree to the terms and conditions as outlined in this symposium reimbursement application:**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date