



FARA Professional Certification Program

Recertification Credit Report Form

Name				Original Certification Date	
Email					
Agency				Phone	
Address				Fax	
City		State		Zip	

- *This form should be completed and returned to FARA for review and evaluation of recertification credits, along with your recertification fee.*
- *The recertification expiration date for each Professional Certification will be 12 months from the approval date of recertification credits. One hundred credits are required for recertification.*
- *CEU credits cover activities for 18 months, credits may only be used once.*

In order for us to process your application more efficiently and avoid delays, follow these steps:

- All activities that are FARA-sponsored must be entered on this form. (no documentation required)
- All documentation should be submitted in the same order as the activities are listed.
- Please be as specific and detailed as possible. If it is not apparent from the title of a course or seminar that it is clearly false alarm reduction-related, please include an explanation.
- Sign in the space provided and send to: FARA, 10024 Vanderbilt Circle, Unit 4, Rockville, MD 20850.
- Keep a copy of form and documentation for your records. All submitted documentation becomes the property of FARA.
- Enclose a non refundable recertification fee of \$50 for members or \$200 for non members (FARA Tax ID# 52-2038303).

Recertification form must be completed and proper documentation attached prior to submission. Incomplete forms or forms with out proper fees will not be processed.

Do not send forms, fees and/or documentation separately.

<i>Description of Activity - One hundred credits are required for recertification. Credits must be with 18 months of recertification to be accepted. Please attach proper documentation</i>	FARA Activity Number *	Credits Claimed	Credits Approved FARA Use Only

* See the Description of Pre-approved Activities on page 3 for the FARA Activity Number

Description of Activity - One hundred credits are required for recertification. Credits must be with 18 months of recertification to be accepted. <i>Please attach proper documentation</i>	FARA Activity Number *	Credits Claimed	Credits Approved FARA Use Only
Total Credits For All Activities (One hundred credits are required for recertification)			

* See the Description of Pre-approved Activities on page 3 for the FARA Activity Number

I certify that all statements, answers and representations made in this report are accurate to the best of my knowledge.

Signature		Date	
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Fees	Cost	Select one
Recertification – Member Rate	\$50 (US)	
Recertification – NON-Member Rate- Public Safety	\$200 (US)	
Recertification – NON-Member Rate- Non Public Safety	\$350 (US)	

Payment Method (Circle one)

FARA Tax ID No.: 52-2038303

<input type="checkbox"/> Check	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> Discover	<input type="checkbox"/> American Express	<input type="checkbox"/> *Send Me An Invoice
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*Note: Certification will not be processed until payment is received.

Credit Card Holder Information (If Paying with a Credit Card)

Card Number		Expiration Date:		Credit Card Verification # *	
Card Holder Name		Card Holder Signature			
Card Holder Address:					
Card holder City, Province/State & Postal/Zip					

*Credit Card Verification Number is a 3-digit number on the back of Visa, MasterCard & Discover cards, and a 4-digit number on the front of American Express cards.

Please fill out completely and forward to FARA By fax- 301.519.9508 By mail FARA 10024 Vanderbilt Circle #4 Rockville, MD 20850 For Information Phone: 301.519.9237 e-mail: Bradshipp@4yoursolution.com	FOR STAFF USE ONLY			
	Total APPROVED Credits This Report			
	Total APPROVED Credits To Date			
	Signature		Date:	

FARA Professional Certification Program

Description of Pre-approved Activities

To retain an active FARA Professional Certification designation, each participant must obtain one hundred Continuing Education Units (CEUs). Unless the proper number of units are earned and submitted, certifications will become inactive on the expiration date. The following listed activities have been pre-approved for credit. Participants may submit additional activities for consideration for credit to the FARA Training & Certification Committee in care of the FARA Executive Director. These requests will be considered on a case by case basis by the Training & Certification Committee. In the event the participant is not satisfied with the decision of the Training & Certification Committee, the participant may make a written request for the FARA Board to review the decision in care of the FARA Executive Director. Decisions of the FARA Board on the appeal are final.

Section 1: False Alarm Reduction Association Activities

FARA Activity Number	Activity Description	Number of Credits
1.1	Attend FARA Annual Conference Training session or Webinar	2 per hour
1.2	Attend FARA Board-Committee or Chapter Meeting	1 per hour
1.3	Chair FARA Committee Meeting	2 per hour
1.4	Write and submit an article for the FARA newsletter	5
1.5	Write and submit a brochure or bulletin for publication by FARA	15
1.6	Write and submit a manual or guide for publication by FARA	25
1.7	Revise and submit a brochure for publication by FARA	10
1.8	Revise and submit a manual or guide for publication by FARA	15
1.9	Bring in new FARA member	10
1.10	Set up an "Essentials of False Alarm Reduction" class in your area	25

Section 2: Community and Alarm Industry Interaction

FARA Activity Number	Activity Description	Number of Credits
2.1	Attend an industry association (NBFAA, SIA, CSAA, CANASA or State Association) training course	2 per hour
2.2	Attend a police/alarm industry meeting in relation to alarms	1 per hour
2.3	Write and submit an article to an association or industry publication or a local paper	10
2.4	Serve on a state alarm licensing board	2 per hour
2.5	Attend a state alarm licensing board meeting	1 per hour
2.6	Implement licensing of alarm companies and/or employees	15
2.7	Develop a presentation or class on false alarms, your program, false alarm prevention, crime prevention or security assessment directed at community, public safety and/or industry	5 per hour of class time
2.8	Revise a presentation or class on false alarms, your program, false alarm prevention, crime prevention or security assessment directed at community, public safety and/or industry	4 per hour of class time
2.9	Teach a presentation or class on false alarms, your program, false alarm prevention, crime prevention or security assessment to community, public safety and/or industry	3 per hour of class time

Section 3: Local Jurisdictions

FARA Activity Number	Activity Description	Number of Credits
3.1	Testify before a governmental council, board, agency, task force or committee	15
3.2	Attend a CPTED class, conflict resolution or instructor development course	1 per hour
3.3	Complete and publish a new and improved false alarm ordinance	10
3.4	Implement a new policy for your department resulting in improved methods of false alarm reduction	15
3.5	Prepare an RFP for an alarm unit computer system	10
3.6	Prepare an analysis of vendor proposals for an alarm unit computer system	10
3.7	Create a standard operating procedure manual for the alarm unit	15
3.8	Publish an annual report of your department's false alarm reduction activities	10